REQUIRED DOCUMENTS TO SUBMIT AS ONE PACKAGE AT THE TIME OF APPLICATION SUBMITTAL

All lead applicants must submit documents 1 through 12 listed in the table on the next page as one package at the time of application submittal during the designated application window. In addition, and depending on your organization type or proposed project, you may need to submit the following supplemental documents:

A. Is your Project Area within an affordable housing community?i
   ☐ If yes, submit document 13
   ☐ If no, see next question

B. Are you a non-profit Community-based Organization (CBO)ii?
   ☐ If yes, submit documents 14 through 17
   ☐ If you are a non-profit organization, but not a CBO, submit documents 14 through 18

C. Are you a California Native American Tribe?
   ☐ If yes, submit document 19
   ☐ If no, see next question

D. Does your Project Area include a site for infrastructure that is not owned by the Lead Applicant or requires a public right-of-way permission?
   ☐ If yes, submit document 20
   ☐ If no, see next question

E. Does your application seek funding for a DC Fast Charger?
   ☐ If yes, submit document 21
   ☐ If no, there is no additional document required

OTHER SUPPORTING DOCUMENTS TO BE SUBMITTED AFTER AWARD APPROVAL

If you are approved for a voucher award, you must submit the applicable Other Supporting Documents, before signing the Voucher Agreementiv. These documents may optionally be submitted with your application.

F. Are you a public agency or a non-profit organization?
   ☐ If yes, submit documents 22 and 23
   ☐ If no, see next question

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i If your project team does not include a sub-applicant or any sub-contractor, document 12 is not required.
ii The affordable housing community must be within AB 1550-designated low-income communities. In addition, the housing facility must meet the following criteria: 1. at least five units and 2. the property must be deed-restricted low-income residential housing, where at least 80 percent of property residents have incomes at or below 60 percent of the area median income.
iii For the purposes of this program, CBO or local community group is defined as follows:
   • The organization is place-based, with an explicit geographic focus area that includes the proposed project area.
   • Staff members, volunteers, or Board members reside in the community where the project is located.
   • The organization has a demonstrated track record of at least one year providing services in the proposed project area.
iv Depending on your proposed project and approach, there may be additional documents required (e.g., issued permits, regulatory compliance documents, agreements, etc.) prior to execution of the Voucher Agreement.
G. Are you a California Native American Tribe?
☐ If yes, submit documents 24 through 26
☐ If no, see next question

H. Does your Project Area include a site for infrastructure that is **not** owned by the Lead Applicant or requires a public right-of-way permission?
☐ If yes, submit document 27
☐ If no, there is no additional document required

<table>
<thead>
<tr>
<th>Application Documents</th>
<th>Supplemental Documents</th>
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<tbody>
<tr>
<td>☐ 1. Project Team Profile</td>
<td>☐ 12. Letter(s) of commitment from all sub-applicants and project partners</td>
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<td>☐ 2. Project Narrative</td>
<td>☐ 13. Copy of a recorded deed restriction</td>
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<td>☐ 3. Community Transportation Needs Assessment</td>
<td>☐ 14. Evidence of tax-exempt status with the IRS under Section 501 and with the California state law</td>
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<td>☐ 4. Project Area Profile</td>
<td>☐ 15. Evidence of 1 year incorporation status</td>
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<td>☐ 6. Community Resource Contributions</td>
<td>☐ 17. Letter of commitment from local or regional public agency</td>
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<tr>
<td>☐ Community Resource Contribution Item 1</td>
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<td>☐ Community Resource Contribution Item 2</td>
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<td>☐ Community Resource Contribution Item 5</td>
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<td>☐ 7. Community Outreach Plan</td>
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<td>☐ 8. Attestations and Signature</td>
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<tr>
<td>☐ 9. Attachment 1: Mobility Project Voucher Budget Worksheet</td>
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<tr>
<td>☐ 10. Attachment 2: Infrastructure Site and Needs Profile Worksheet (as applicable)</td>
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<td>☐ 11. Attachment 3: Team Profile Worksheet</td>
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</tbody>
</table>

**ATTACHMENTS**

☐ 9. Attachment 1: Mobility Project Voucher Budget Worksheet
☐ 10. Attachment 2: Infrastructure Site and Needs Profile Worksheet (as applicable)
☐ 11. Attachment 3: Team Profile Worksheet

**Other Supporting Documents**

☐ 22. Approved resolution of the governing board or authority
☐ 23. Certificate of insurance
☐ 24. Approved resolution or documentation of project approval from the tribal council or chairperson
☐ 25. Bureau of Indian Affairs (BIA) consent
☐ 26. Limited Waiver of Sovereign Immunity
☐ 27. Written agreement or contract with site owner and copy of issued public right-of-way permission

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vi Site Control is defined as the ability to utilize the site as the owner or as party to a contract with the owner, free from deed-related restrictions, including written agreement/contract with the site owner and copy of issued public right-of-way permission if applicable.

vii The BIA consent to the applicant’s execution and recordation (as applicable) of all required documents that are subject to 25 C.F.R. Section 152.34 or 25 C.F.R. Section 162.12. This is required only for Federally Recognized Tribes.

viii This is required only for Federally Recognized Tribes or Federally Recognized Tribal controlled entities.
APPLICATION SUBMISSION

Your application and attachments must be submitted as one package during the designated application window using one of the following delivery methods:

- Via email to application@cleanmobilityoptions.org
- Via postal mail or in-person delivery to:
  
  **Attention: Clean Mobility Options**
  
  CALSTART
  
  48 South Chester Avenue
  
  Pasadena CA 91106

For in-person deliveries, applicants are requested to call (626) 744-5670 ahead of time to make an appointment.

Please refer to the Implementation Manual for complete application submittal requirements or contact our Technical Assistance team at info@cleanmobilityoptions.org or (626) 744-5670 with any questions.